

**BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION, PARKS, AND COMMUNITY
SERVICES**

**March 10, 2008
Recreation, Parks, and Community Services Conference Room**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Lewie Aldridge, Jr. James Banagan Rose Davis	
Steve Dunlap	Helen Dorsey E
George Kennett Shirley Leyland	Susan Gough E
Frank Maio Claudia McAuliffe	John Madel E

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director	Phil Rollins, Director Recreation, Parks, & Community Services

Call to Order

President Shirley Leyland., called the meeting to order at 08:12 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

Roll Call

The Secretary called the roll and announced presence of a quorum.

Approval of Minutes

Minutes of the January 14, 2008 meeting and the agenda for this meeting were delivered electronically to Board Members. Claudia McAuliffe moved that the January 14, 2008 minutes be approved. Louie Aldridge, Jr. seconded the motion and the motion passed by voice vote.

Old Business

The museum Director sends each board member a monthly report. In January Debra reported that the Appraiser's Fair was well received and ran very smoothly. The Board of Trustees is at our full compliment with the recent appointments by the Board of County Commissioners.

New Business

President Leyland prepared a letter to Maryland Historic Trust and Maryland Heritage Area Authority on behalf of the board supporting grant applications from the Museum Division.

Debra proposed a revised single mission statement to replace the four individual museum mission statements used by the Museum Division. She asked for board approval of the single mission statement as it is a major element of the grant applications she prepares each year. The proposed mission statement is:

The St. Mary's County Museum Division was created by the St. Mary's County Board of Commissioners to collect, preserve, research and interpret the historic sites and artifacts that illustrate the natural, cultural and social histories of St. Clement's Island and the Potomac River, Piney Point Lighthouse and the Chesapeake Bay and Drayden African American and Charlotte Hall Schoolhouses. With this appointed purpose the Museum Division goes on to serve as a resource, liaison and community advocate for all St. Mary's County public and private cultural assets.

Rose Davis moved that the board accept the mission statement. The motion was seconded by Frank Maio and approved by voice vote.

Debra reported that the tenants of the Lighthouse Keepers Quarters had moved out and recommended that the building remain unoccupied with the intent of making needed repairs. Frank Maio moved to leave the Keepers Quarters vacant until repairs are made. The status of the building will be addressed at a later date. The motion was seconded by Jim Banagan and approved by voice vote.

The Museum Division staff assisted the Blackistone Lighthouse group with the application process and the new lighthouse will be a part of the Maryland Lighthouse Challenge this September.

Debra reported for Phil Rollins that the erosion project at Piney Point is in the permit process.

Lewie reported that the annual meeting of the Friends was held on February 10 with a good turnout.

Up-Coming Activities

President Leyland reviewed the Upcoming activities in the agenda.

Adjournment

With no further business, Frank Maio moved to adjourn, second by Rose Davis. We adjourned at 09:15 am.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2008

2008 DATES	MEETING TIME	MEETING PLACE
January 14	08:00	Recreation & Parks Conference Room
March 10	08:00	Recreation & Parks Conference Room
March 25*	TBD	Maryland Day SCIM
May 12	08:00	SCIM Water Taxi to Island
July 14	08:00	Recreation & Parks Conference Room
September 8	08:00	PPLHM&HP
November 10	08:00	Recreation & Parks Conference Room

* Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary